

ERIK ABBINK - SAXOPHONE, CLARINET & RECORDER

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September, 2011

Dear Students/Parents,

Welcome to the new season! I hope everyone has had a great summer. Since I successfully finished my Doctor of Music degree in the spring of this year, I now have expanded my teaching schedule at home (private students) as well as at the Victoria Conservatory.

Please fill out your registration form (with 10 post-dated cheques attached) as soon as possible because registration is free before the September 30th 2011 registration deadline. **Registration forms and cheques not received by the deadline date will be charged a \$20 registration fee.** Payment can also be made in full (one cheque).

I will be teaching from home on Monday, Tuesday, and Wednesday nights. My lesson schedule includes **three** weeks of holidays during Christmas break and two weeks of holidays during Spring break. There will be no lessons on statutory holidays. You will find a calendar of the upcoming year below.

Student concerts are planned in January and June; tuition includes the costs of these concerts and student participation is recommended.

2011-2012 Tuition

	Time/Week	Monday	All other days
Individual	20 min.	\$50.00/month	\$55.00/month
Individual	30 min.	\$80.00/month	\$85.00/month
Individual	45 min.	\$120.00/month	\$127.50/month
Individual	60 min.	\$160.00/month	\$170.00/month

Thank-you for giving this your immediate attention. I'm looking forward to another year of making music with you.

Yours sincerely,

Erik Abbink

REGISTRATION FORM

Full Name of Student _____

Mailing Address _____ postal code _____

Telephone # Home _____ Work _____

Email Address _____

Name of Parent/Guardian _____

School _____ Grade _____

Date of Birth _____

Current Lesson Time: Day _____ Time _____ Start Date _____

Preferred Lesson Times (if other than above) _____

Conditions of Registration

A continuous series of lessons for the full academic year, or from the time the student registers until the end of June, is required as registrations are accepted any time of the year.

TUITION FEES

Fees quoted are based on the whole school year, or will be prorated from the start of the lessons to the end of the school year. Fees may be paid in full at the beginning of the year, or by monthly instalments covering the academic year (September 6, 2011 - June 1, 2012) using post-dated cheques.

MAKE-UP LESSONS

A maximum of 2 lessons, missed because of sickness only, with notice before the lesson, will be made up by mutual arrangement with the teacher. Lessons missed because of sports events, vacations, school activities, or other events will not be made up. All lessons will be paid for, even when the student did not attend the lesson. Lessons missed because of teacher absence will be made up in the following week or in the first week official lessons have ended.

ACADEMIC YEAR

The academic year for instruction begins September 6th, 2011 and ends June 25th, 2012. No lessons are given on Statutory Holidays or during the holiday weeks of Christmas or Spring break.

CANCELLATION OF LESSONS

During the first month of lessons, withdrawal may be made with a refund of the unused portion of any fees paid. Thereafter, one month's notice is required for withdrawal from lessons.

AGREEMENT

I, the student (parent/guardian) named in this registration, have read the "Conditions of Registration", and agree to the stated conditions. I agree to pay all fees, on time, as set out below, subject to the "Conditions of Registrations".

Date _____ Signature of Student/Parent _____

hand in this page together with your cheque(s)

LESSON SCHEDULE 2011-2012

SEPTEMBER							OCTOBER							NOVEMBER						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
			1	2	3	4						1	2		1	2	3	4	5	6
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30				
							31													

DECEMBER							JANUARY							FEBRUARY						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
			1	2	3	4							1			1	2	3	4	5
5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31		23	24	25	26	27	28	29	27	28	29				
							30	31												

MARCH							APRIL							MAY						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
			1	2	3	4							1		1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													

JUNE						
M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

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